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## **AGENDA**

June 21, 2021 ♦ 7:00 p.m.  
Seneca Media Center

### **I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - ☐ Mr. Jeremy Bloeser      ☐ Mr. Shawn Matson      ☐ Mrs. Tara Pound
  - ☐ Mrs. Amanda Farrell      ☐ Mr. Stephen Morvay      ☐ Mr. Marty Pushchak
  - ☐ Mrs. Nicole Lee      ☐ Mr. Josh Paris      ☐ Dr. Andy Pushchak
- C. Approve Agenda and Addendum
- D. Approve Minutes from the May 17, 2021 Regular Board Meeting and the June 14, 2021 Work Session.

### **II. School Reports**

### **III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
  - 1. Danny Carter
  - 2. Jennifer Poklembo
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

### **IV. Superintendent's Report – Mr. Ken Berlin**

### **V. Business Administrator's Report – Mrs. Vicki Bendig**

- A. Treasurer's Reports
  - [General Fund](#): \$5,683,114.94
  - [YTD Budget to Actual Report](#)
  - [Capital Projects](#): \$17.93
  - [Cafeteria](#): \$336,397.75
  - [Cafeteria Profit/Loss](#): \$38,611.70
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$58,954.29
  - [Exhibit A2](#) Checks Already Written: \$24,654.06
  - [Exhibit A3](#) General Fund Bills: \$427,208.89
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$161.84
  - [Exhibit B3](#) Cafeteria Bills: \$53,571.72
  - [Exhibit C3](#) Capital Project Bills: \$291,710.87
  - [Exhibit D](#) SHS Activity Fund Report: \$73,898.36
  - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Dr. Andy Pushchak**

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

F – 2 (A) Adoption of the General Fund Budget for 2021-2022

- **Motion:** To adopt the [General Fund Budget for the 2021-2022](#) fiscal year in the amount of \$26,771,889 as outlined.

F – 3 (A) Real Property Tax

- **Motion:** To approve the Real Property Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2021, to and including June 30, 2022, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 20.5797 mills or \$2,057.97 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities.

F – 4 (A) Per Capita Tax

- **Motion:** To approve the Per Capita Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public-School Code of 1949 (Section 679) as amended during the Period July 1, 2021 and ending June 30, 2022.

F – 5 (A) Act 511 Per Capita Tax

- **Motion:** To approve the Act 511 Per Capita Tax Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2021 and ending June 30, 2022.

F – 6 (A) Earned Income Tax (Wage Tax) Resolution

- **Motion:** To approve the Earned Income Tax (Wage Tax) Resolution:  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2021 and ending June 30, 2022, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with

Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 7 (A) Realty Transfer Tax

- **Motion:** To approve the Realty Transfer Tax Resolution  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2021, and ending June 30, 2022, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 8 (A) Local Services Tax

- **Motion:** To approve the Local Services Tax Resolution  
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2021 through June 30, 2022.

F – 9 (A) Act 1 Exclusion Resolution

- **Motion:** To approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit F](#).

F – 10 (A) Food Services Lunch Prices for 2021-2022

- **Motion:** To approve lunch prices for the 2021-2022 school year reflecting no change as follows:

	SHS	WAMS	WAEC
Breakfast	\$1.10	\$1.10	\$1.10
Lunch	\$2.60	\$2.60	\$2.35
Milk	.55	.55	.55

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) Facility Use Request

- **Motion:** To approve the use of the baseball fields June 16-20, 2021, 8AM – 8PM by Mercyhurst University for a baseball tournament at the estimated cost of \$1,536.

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute List

- **Motion:** To approve the addition of Kennedy Wittman to the Kelly Educational Staffing Substitute list for the 200-2021 school year.

P – 2 (A) Extended School Year Appointments

- **Motion:** To approve the following Special Education Extended School Year/Summer Appointments:
  - Special Education Aide
    - Michael Pettinato

P – 3 (A) Resignations

- **Motion:** To approve the following resignations:
  - Tracie Trott, Educational Aide for the purpose of retirement effective June 11, 2021.
  - Julie Danowski, Speech Language Pathologist effective June 15, 2021.
  - Janice Sayers, Elementary Teacher for the purpose of retirement effective June 29, 2021.
  - Kathleen Holland, Elementary Teacher for the purpose of retirement effective June 14, 2021.
  - Todd Talbot, Science Teacher effective June 28, 2021.

P – 4 (A) Superintendent Performance Evaluation

- **Motion:** To approve the Superintendent's 2020-2021 Annual Performance Evaluation.

P – 5 (A) Tuition Reimbursement

- **Motion:** To approve tuition reimbursements as outlined in [Exhibit G](#).

P – 6 (A) Job Description

- **Motion:** To approve the revised Band Director Job Description as outlined in [Exhibit H](#).

P – 7 (A) Summer Help

- **Motion:** To approve the following summer help appointments:
  - Joyce O'Neal as summer technology help at the rate of \$10.00/hour retro-effective June 14, 2021.
  - Sally Scalise as Temporary Educational Support Aide to proctor PSSA testing June 14-18 and 21-22, 2021.
  - Cafeteria summer appointments anticipated June 14 – August 24, 2021:
    - Cafeteria Aides:
      - Beth Allgeier
      - Bethany Gibson
      - Janice Stalford
      - Linda Trott
      - Diana Twaroski
      - Amanda Werner
      - Wendy Werner
    - Cook/Bakers:
      - Rebecca Groenendaal
      - Jeannine Miller

P – 8 (A) Appointments

- **Motion:** To approve the following appointments:
  - Sharon Gibbs as Temporary Custodian, 8 hours/day at the rate of \$14.43 per hour anticipated June 1, 2021 through August 1, 2021.
  - Barbara Daniels as Temporary Custodian, 7.5 hours/day at the rate of \$14.12 per hour anticipated June 15, 2021 through August 1, 2021.
  - Ronald Rairie as piano tuner/repair technician for the 2021-2022 school year at a rate not to exceed \$800.
  - Mark Alloway as concert accompanist, vocal ensemble, Graduation and Baccalaureate for the 2021-2022 school year at a rate not to exceed \$1,950.
  - Samantha Borland as Band Director/Music Teacher Grades 5-12, at Bachelors, Step 1 effective June 21, 2021.

- Cara Carr as Middle School Guidance Counselor at Bachelors/Masters +30, Step 1 effective July 28, 2021.

P – 9 (A) Situational Awareness and De-escalation Training

- **Motion:** To approve Situational Awareness and De-escalation training for staff on Thursday, August 26, 2021 at a cost of \$1,200. Training to be conducted by John R. Baker, Certified Protection Professional (CPP), Lancaster Lebanon IU13.

P – 10 (A) Leave Request

- **Motion:** To approve a substantively identical to FMLA leave for Carrie Burlingham effective June 3, 2021.

P – 11 (A) Conference Request

- **Motion:** To approve the following conference requests:
  - Lauren Fye to attend Student Assistance Program Training (SAP) June 15-17, 2021 virtually at an estimated cost of \$330. Funds from SAP Scholarship.
  - Tech Integrators to attend ISTE virtually June 26-30, 2021 at a cost of \$1,170. Funds from Title Grant.

P – 12 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2021-2022 school year:
  - Superintendent
    - Curriculum Meetings
    - Federal and Special Program Meetings
    - Superintendent Advisory Meetings
    - Other District related meetings
  - Assistant to the Superintendent
    - Curriculum Meetings
    - Federal and Special Program Meetings
    - Other District related meetings
    - Professional Development and other job-related meetings as approved by the Superintendent
  - Business Administrator
    - PASBO Meetings
    - Business Administrators' Meetings
    - Federal and Special Programs Meetings
    - Other District related meetings
  - Principals
    - Erie County Principals' Meetings for all principals.
  - Special Education Supervisor
    - Special Education Supervisor Meetings
  - Plant Operations and Transportation Supervisor
    - Plant Operations Supervisors' Meetings
    - PASBO Meetings
  - Superintendent Secretary
    - Personnel meetings
    - Certification meetings
    - Superintendent Secretary's meetings

- Tim Malinowski
  - Cyber Meetings
- PIMS Child Accounting Coordinator
  - A/CAPA Meetings
  - PIMS/Penndata
- Athletic Director
  - District 10 and the Erie County Athletic meetings
- School Psychologist
  - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
  - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
  - Gifted/Talented Meetings and required trainings

X. **Policy – Mrs. Amanda Farrell**

XI. **Curriculum – Mr. Stephen Morvay**

C – 1 (A) Emergency Instructional Time Assurance

- **Motion:** To approve the Emergency Instructional Time Assurance as outlined in [Exhibit I](#).

C – 2 (A) Curriculum Revision Cycle

- **Motion:** To approve the Curriculum Revision Cycle as outlined in [Exhibit J](#).

C – 3 (A) Leadership Class Textbook

- **Motion:** To approve the purchase of the textbooks "*The Student Leadership Challenge*" (third edition) ISBN 978.1.119.42191.7 for use in the Seneca High School Leadership Class for the 2021-2022 school year.

C – 4 (A) Language Instructional Education Program Services Contract

- **Motion:** To approve the contract for Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and Wattsburg Area School District as outlined in [Exhibit K](#).

C – 5 (A) Erie County Special Education Transition Program

- **Motion:** To approve the Special Education Transition Operating Agreement as outlined [Exhibit L](#).

C – 6 (A) Pennsylvania State University College of Education Curriculum and Instruction Field Experiences Affiliation Agreement

- **Motion:** To approve the affiliation agreement for an academic field experience site between Wattsburg Area School District and Pennsylvania State University The Behrend Campus effective Fall 2021 through Spring 2026 for Secondary Mathematics Education programs as outlined in [Exhibit M](#).

C – 7 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for hospitalized WAMS student June 7-11, 2021.

C – 8 (A) ARP ESSER Health and Safety Plan

- **Motion:** To approve the ARP ESSER Health and Safety Plan as outlined in [Exhibit N](#).

C – 9 (A) WASD Summer COVID 19 Guidelines

- To approve the WASD Summer Covid 19 Guidelines as outlined [Exhibit O](#).

XII. **Technology – Mrs. Tara Pound**

XIII. **Transportation – Mrs. Nicole Lee**

T – 1 (A) Student Transportation Agreement

- **Motion:** To approve the Student Transportation Agreement between Harborcreek School District and Wattsburg Area School District as outlined on [Exhibit P](#).

T – 2 (A) Student Field Trip

- **Motion:** To approve the Elementary Fuel Up to Play 60 students to attend FUTP60 Beach Day at Presque Isle Beach 11 on June 26, 2021 from 11:00 A.M. to 2:00 P.M. at an estimated cost of \$100. Funds from Fuel Up to Play 60 fund.

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) 2020-2021 Extra-Curricular Appointment

- **Motion:** To approve the extra-curricular appointment of Steve O'Donnell as Stage Director, Step 2+ retro to January 28, 2021.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the extra-curriculars appointments for the 2021-2022 school year as outlined in [Exhibit Q](#).

AE – 3 (A) Open Position

- **Motion:** To open the position of girls' soccer first assistant coach.

AE – 4 (A) Athletic Resignations

- **Motion:** To accept the following athletic resignations
  - Justin Skinner, Football Other Assistant Coach effective June 3, 2021.
  - Dana Miller, Track and Field 2<sup>nd</sup> Assistant 7<sup>th</sup> & 8<sup>th</sup> Grade Distance Coach effective May 18, 2021.
  - Jay Pikiewicz, 7<sup>th</sup>-8<sup>th</sup> Grade Boys' Soccer Coach effective June 7, 2021.

AE – 5 (A) Fall Athletic Appointments

- **Motion:** To approve the Fall Athletic appointments for the 2021-2022 school year as outlined in [Exhibit R](#).

AE – 6 (A) Activity Accounts for Organizations

- **Motion:** To approve an activity account for the 2021-2022 school year for the organizations as outlined in [Exhibit S](#).

AE – 7 (A) Volunteer List

- To approve the addition of Wade Brink to the WASD Volunteer listing.

XV. **Miscellaneous**

M – 1 (A) Pyramid Healthcare Agreement

- **Motion:** To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2021-2022 school year as outlined in [Exhibit T](#).

M – 2 (A) Surplus

- **Motion:** To declare books as surplus as outlined in [Exhibit U](#).

XVI. **Erie County Technical School – Mrs. Nicole Lee**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**